



NOTICE TO BEAVERHOUSE FIRST NATION MEMBERS:

Amendments to the BHFN *Community Approval Process* Rules and Procedures

Pursuant to sections 4.5 and 4.6 of the BHFN *Community Approval Process*, amendments to the *Community Approval Process* and its associated Rules and Procedures must be communicated to members in a notice:

- 4.5 For greater clarity, where any technical or substantive amendments are made to this Naaknige¹, Council will approve such amendment by passing a BCR and providing notice of such amendment taking effect to the Members.
- 4.6 For greater clarity, notice of such amendment, as set out in section 4.5, will be posted in the Designated Public Locations and on BHFN's Members-only website, in accordance with any rules, regulations, policies, or procedures, as established by Council from time to time.

Here is a summary of the amendments that have been made to the BHFN *Community Approval Process* Rules and Procedures between January 18, 2024 and April 24, 2025:

- Grammatical changes (capitalizing or putting letters in lower case, changing the numbering of the Forms from numbers to letters, referring to Appeal Body instead of Appeal Board, referring to Masters Voters List instead of voters list when appropriate, referring to Council rather than Chief and Council, referring to days instead of hours referring to “public law registry” instead of “Kina naaknigewnan teg”);
- Adding references to an electronic voters list;
- Adding that a Ratification Officer or Deputy Ratification Officer must not be an immediate family member of a Member of BHFN;
- Removing references to mail-in ballots throughout;
- Removing references to an application fee throughout;
- Clarifying that a complaint must be submitted in writing;
- Clarifying that the Appeal Body may inform an Appellant if an extension is required as it relates to an Appeal Body decision.

A full list of amendments is included in the following pages.

¹ Naaknige means the BHFN *Community Approval Process*.

Amendments to the BHFN *Community Approval Process* Rules and Procedures

Part 1 – Introduction

Original	Amendments
Chief and Council of BHFN, deems it advisable, and in the best interests of Beaverhouse First Nation, through the enactment of the BHFN <i>Community Approval Process</i> , also referred to as the BHFN Community Approval Law, to enact the said Community Approval Law and the following Rules and Procedures by which BHFN will operate all of its Ratification Votes.	Council of BHFN, deems it advisable, and in the best interests of Beaverhouse First Nation, through the enactment of the BHFN <i>Community Approval Process</i> , also referred to as the BHFN Community Approval Law, to enact the said Community Approval Law and the following Rules and Procedures by which BHFN will operate all of its Ratification Votes.

Part 3 – Interpretation

Original	Amendments
“ Appeal Board ” means the decision-making body established under the Appeal Board Law, to review and make decisions concerning Eligible Voter appeals in accordance with Part 11 of these Rules and Procedures;	“ Appeal Body ” means the appeal body or decision-making body established under the Appeal Body Law, to review and make decisions concerning Eligible Voter appeals in accordance with Part 11 of these Rules and Procedures;
“ Appeal Board Law ” means the law and associated rules and procedures that establishes the Appeal Board;	“ Appeal Body Law ” means the law and associated rules and procedures that establishes the Appeal Body;
“ ballot question ” means the question asked of the Eligible Voters in a Ratification Vote (Form 2);	“ ballot question ” means the question asked of the Eligible Voters in a Ratification Vote (Form B);
“ Band Manager ” means the person responsible for the administration and management of the BHFN organization, including the supervising of staff and overseeing the coordination of activities, or their designate, from time to time;	“ Band Manager ” means the person responsible for the administration and management of the BHFN organization, including the overseeing of staff and the coordination of activities, or their designate, from time to time;
“ Forms ” means the forms appended to these Rules and Procedures, for use with the <i>Community Approval Process</i> and that have been developed to meet the basic requirements of the described actions and should only be modified by adding, not removing, detail;	“ Forms ” means the forms appended to these Rules and Procedures, for use with the <i>Community Approval Process</i> and that have been developed to meet the basic requirements of the described actions and shall only be modified by adding, not removing, detail;
“ Master Voters List ” means the list that shall include the information outlined in Section 10 of these Rules and Procedures;	“ Master Voters List ” means the list that shall include the information outlined in section 10 of these Rules and Procedures, and for greater clarity may be a paper or electronic list;

Part 4 – Chief & Council Responsibilities

Original	Amendments
PART 4 - CHIEF & COUNCIL RESPONSIBILITIES	PART 4 - COUNCIL RESPONSIBILITIES
9. Council shall pass a BCR in the manner of Form 1 attached to these Rules and Procedures	9. Council shall pass a BCR in the manner of Form A attached to these Rules and Procedures

Part 5 – Voters List

Original	Amendments
11. In relation to these Rules and Procedures, and with the exception of providing the information of Eligible Voters to the Ratification Officer, in accordance with Section 10, the Ratification Officer shall not disclose any personal information noted in paragraphs 10(b)-(e).	11. In relation to these Rules and Procedures, and with the exception of providing the information of Eligible Voters to the Ratification Officer, in accordance with section 10, the Ratification Officer shall not disclose any personal information noted in paragraphs 10(b)-(e).

Part 6 – Ratification Officer

Original	Amendments
20. Upon the selection of a Ratification Officer through a tendering process, in accordance with Section 18, the Band Manager and the Ratification Officer shall enter into a contract for services in which the contract shall include, but not be limited to, the following provisions:	20. Upon the selection of a Ratification Officer through a tendering process, in accordance with section 18, the Band Manager and the Ratification Officer shall enter into a contract for services in which the contract shall include, but not be limited to, the following provisions:
21. The Ratification Officer must be a person who: <ul style="list-style-type: none"> (a) is at least eighteen (18) years of age; (b) is not a Member of BHFN; and (c) has experience in conducting Ratification Votes; or (d) has received appropriate training, as outlined in the Ratification Officer Handbook, as may be amended from time to time. 	21. The Ratification Officer must be a person who: <ul style="list-style-type: none"> (a) is at least eighteen (18) years of age; (b) is not a Member of BHFN; (c) is not an immediate family member of a Member of BHFN; and (d) has experience in conducting Ratification Votes; or (e) has received appropriate training, as outlined in the Ratification Officer Handbook, as may be amended from time to time.
24. The Ratification Officer shall appoint at least two (2) Deputy Ratification Officers,	24. The Ratification Officer shall appoint at least two (2) Deputy Ratification Officers,

as set out in Section 31. Upon the appointment of a Deputy Ratification Officer, the Ratification Officer and each Deputy Ratification Officer must execute an “Appointment of Ratification Officer / Deputy Ratification Officer / Interpreter and Oath of Office” Form (Form 3).	as set out in section 31. Upon the appointment of a Deputy Ratification Officer, each Deputy Ratification Officer must execute an “Appointment of Ratification Officer / Deputy Ratification Officer / Interpreter and Oath of Office” Form (Form C).
25. The Ratification Officer may appoint at least one (1) interpreter. Upon the appointment of an interpreter, the Ratification Officer and each interpreter must execute an “Appointment of Ratification Officer / Deputy Ratification Officer / Interpreter and Oath of Office” Form (Form 3).	25. The Ratification Officer may appoint at least one (1) interpreter. Upon the appointment of an interpreter, each interpreter must execute an “Appointment of Ratification Officer / Deputy Ratification Officer / Interpreter and Oath of Office” Form (Form C).
29. The Ratification Officer shall establish a Ratification Vote file and place in this file copies of all Forms required under this procedure associated with the Ratification Vote. The file shall remain open until such time as the appeal period has expired, as set out in Section 91. The file shall then be closed and, unless directed otherwise by the Band Manager, be destroyed by the Ratification Officer, in accordance with Section 78, whom shall then make a declaration confirming destruction of the file (Form 10).	30. The Ratification Officer shall establish a Ratification Vote file and place in this file copies of all Forms required under this procedure associated with the Ratification Vote. The file shall remain open until such time as the appeal period has expired, as set out in section 90. The file shall then be closed and, unless directed otherwise by the Band Manager, be destroyed by the Ratification Officer, in accordance with section 78, whom shall then make a declaration confirming destruction of the file (Form J).
31. Every Deputy Ratification Officer and interpreter shall be a person who: <ul style="list-style-type: none"> (a) is at least 18 years of age; (b) is not a Member of BHFN; and (c) has experience in conducting Ratification Votes and/or has received appropriate training, as outlined in the Ratification Officer Handbook, as may be amended from time to time; or (d) has experience in interpreting and/or has received appropriate training. 	31. Every Deputy Ratification Officer and interpreter shall be a person who: <ul style="list-style-type: none"> (a) is at least 18 years of age; (b) is not a Member of BHFN; (c) is not an immediate family member of a Member of BHFN; and (d) has experience in conducting Ratification Votes and/or has received appropriate training, as outlined in the Ratification Officer Handbook, as may be amended from time to time; or (e) has experience in interpreting and/or has received appropriate training.

Part 7 – Notification

Original	Amendments
33. The Ratification Officer shall, without undue delay, post a “Notice of Vote” (Form 4)	33. The Ratification Officer shall, without undue delay, post a “Notice of Vote” (Form D)

at least fifty-three (53) days prior to the Ratification Day in the Designated Public Locations, as well as on the Members-only website, where it can be read by the Members. The “Notice of Vote” will contain the following information:	at least fifty-three (53) days prior to the Ratification Day in the Designated Public Locations, as well as on the Members-only website, where it can be read by the Members. The “Notice of Vote” will contain the following information:
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Part 8 – Voting Methods

Original	Amendments
45. To cast an electronic ballot, an Eligible Voter must: (a) at minimum, register with the Electronic Voting Service Provider to receive log-in information, in accordance with Section 13;	45. To cast an electronic ballot, an Eligible Voter must: (a) at minimum, register with the Electronic Voting Service Provider to receive log-in information, in accordance with section 13;

Part 9 – Ratification Day

Original	Amendments
51. When a person at a poll requests to vote, the Ratification Officer will: (a) ensure that the person is an Eligible Voter, by having the Eligible Voter present Valid Photo Identification; (b) check the voters list to ensure that the person has not already voted; and, (c) if the Eligible Voter has not already voted, provide the Eligible Voter with a pre-folded ballot, on the back of which are affixed the initials of the Ratification Officer so that the initials can be seen when the ballot is folded.	51. When a person at a poll requests to vote, the Ratification Officer will: (a) ensure that the person is an Eligible Voter, by having the Eligible Voter present Valid Photo Identification; (b) check the Master Voters List to ensure that the person has not already voted; and, (c) if the Eligible Voter has not already voted, provide the Eligible Voter with a pre-folded ballot, on the back of which are affixed the initials of the Ratification Officer so that the initials can be seen when the ballot is folded.
52. Any person who is a Member of BHFN over the age of 18 years, but whose name does not appear on the voters list, shall present Valid Photo Identification and evidence of membership, to be verified by the Ratification Officer. If the Ratification Officer is satisfied that the person is eligible to vote pursuant to these Rules and Procedures, the person shall be	53. Any person who is a Member of BHFN over the age of 18 years, but whose name does not appear on the Master Voters List, shall present Valid Photo Identification and evidence of membership, to be verified by the Ratification Officer. If the Ratification Officer is satisfied that the person is eligible to vote pursuant to these Rules and Procedures, the

added to the voters list and allowed to vote at the polling station.	person shall be added to the Master Voters List and allowed to vote at the polling station.
54. The Ratification Officer will place, on the voters list, a line through the name of every Eligible Voter receiving a ballot at a poll, or who has previously voted by electronic ballot.	55. The Ratification Officer will place, on the Master Voters List, a line through the name of every Eligible Voter receiving a ballot at a poll, or who has previously voted by electronic ballot.
57. The Ratification Officer or Deputy Ratification Officer will, after providing special assistance to the Eligible Voter, make an entry on the voters list opposite the name of the Eligible Voter indicating that the ballot was marked by the Ratification Officer or Deputy Ratification Officer at the request of the Eligible Voter, the witness's name, and the reason for the Eligible Voter's request.	57. The Ratification Officer or Deputy Ratification Officer will, after providing special assistance to the Eligible Voter, make an entry on the Master Voters List opposite the name of the Eligible Voter indicating that the ballot was marked by the Ratification Officer or Deputy Ratification Officer at the request of the Eligible Voter, the witness's name, and the reason for the Eligible Voter's request.
58. Except for an Eligible Voter requiring special assistance, as set out in Section 55, every Eligible Voter receiving a ballot at a poll will:	58. Except for an Eligible Voter requiring special assistance, as set out in section 55, every Eligible Voter receiving a ballot at a poll will:
61. An Eligible Voter at a poll who receives a ballot and does not return it to the Ratification Officer will forfeit the right to vote. The Ratification Officer will make an entry on the voters list stating that the Eligible Voter left the designated voting area without delivering the ballot and the ballot will be recorded as rejected.	61. An Eligible Voter at a poll who receives a ballot and does not return it to the Ratification Officer will forfeit the right to vote. The Ratification Officer will make an entry on the Master Voters List stating that the Eligible Voter left the designated voting area without delivering the ballot and the ballot will be recorded as rejected.
65. The Ratification Officer will allow only one Eligible Voter at a time into a designated voting area, except for an Eligible Voter receiving special assistance as provided for in Section 55.	65. The Ratification Officer will allow only one Eligible Voter at a time into a designated voting area, except for an Eligible Voter receiving special assistance as provided for in section 55.
66. The Ratification Officer shall note upon the voters list any irregularities in connection with voting.	66. The Ratification Officer shall note upon the Master Voters List any irregularities in connection with voting.
70. At the close of the polls, the Ratification Officer will, with respect to electronic ballots, execute the "Declaration of Ratification Officer, Electronic Ballots" Form (Form 5).	70. At the close of the polls, the Ratification Officer will, with respect to electronic ballots, execute the "Declaration of Ratification Officer, Electronic Ballots" Form (Form E).

Part 10 – Results

Original	Amendments
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<p>72. After the electronic voting online report has been deposited into a ballot box, the Ratification Officer, in the presence of any other Eligible Voters who may be present, will:</p> <ul style="list-style-type: none"> (a) examine all ballots contained in the ballot boxes; (b) reject any ballots required by Section 79; (c) identify any spoiled ballots and set them aside; (d) subject to recount or appeal, take note of any objections made by an Eligible Voter to any of the ballots found in the ballot box on the Objections Form (Form 6), decide any questions arising out of an objection, sign to acknowledge the objection, and place the corresponding number on the back of the ballot with the word “allowed” or “disallowed” with their initials; (e) count the number of ballots marked “YES,” the number marked “NO,” and the number of rejected and spoiled ballots and add the results to the electronic voting online report results; and, (f) declare the results of the vote as a percentage of the total number of votes cast, as well as whether a simple majority was achieved, on the “Statement As To Voting Results” Form (Form 7). 	<p>72. After the electronic voting online report has been deposited into a ballot box, the Ratification Officer, in the presence of any other Eligible Voters who may be present, will:</p> <ul style="list-style-type: none"> (a) examine all ballots contained in the ballot boxes; (b) reject any ballots required by section 79; (c) identify any spoiled ballots and set them aside; (d) subject to recount or appeal, take note of any objections made by an Eligible Voter to any of the ballots found in the ballot box on the Objections Form (Form F), decide any questions arising out of an objection, sign to acknowledge the objection, and place the corresponding number on the back of the ballot with the word “allowed” or “disallowed” with their initials; (e) count the number of ballots marked “YES,” the number marked “NO,” and the number of rejected and spoiled ballots and add the results to the electronic voting online report results; and, (f) declare the results of the vote as a percentage of the total number of votes cast, as well as whether a simple majority was achieved, on the “Statement As To Voting Results” Form (Form G).
<p>73. The Ratification Officer will then, within 48 hours of the final count, execute three copies of the “Ratification Officer Certification” (Form 8): one copy to be posted to the Designated Public Locations, one copy to be sent to the Band Manager, and one copy to be kept with the voting file.</p>	<p>73. The Ratification Officer will then, within 48 hours of the final count, execute three copies of the “Ratification Officer Certification” (Form H): one copy to be posted to the Designated Public Locations, one copy to be sent to the Band Manager, and one copy to be kept with the voting file.</p>
<p>75. For greater clarity, if, following a recount, as set out in Section 74, a tie vote is still maintained, the Ratification Officer will declare the Proposed Document rejected and the Proposed Document will be returned to the Band Manager and Council.</p>	<p>75. For greater clarity, if, following a recount, as set out in section 74, a tie vote is still maintained, the Ratification Officer will declare the Proposed Document rejected and the Proposed Document will be returned to the Band Manager and Council.</p>

78. After sixty (60) days from Ratification Day, the contents of the separate envelopes, as set out in Section 77, shall be destroyed by the Ratification Officer, who will then complete the Declaration of Destruction of Ballots & Ratification Material Form (Form 10).	78. After sixty (60) days from Ratification Day, the contents of the separate envelopes, as set out in section 77, shall be destroyed by the Ratification Officer, who will then complete the Declaration of Destruction of Ballots & Ratification Material Form (Form J).
82. Any complaint made against the conduct of the Ratification Officer may be made directly to the Appeal Board, and Section 81 will not apply. For greater clarity, Part 11 of these Rules and Procedures will apply as it relates to this section.	82. Any complaint made against the conduct of the Ratification Officer may be made directly to the Appeal Body, and section 81 will not apply. For greater clarity, Part 11 of these Rules and Procedures will apply as it relates to this section.
83. The Ratification Officer is responsible for determining the outcome of any complaints made to them by an Eligible Voter regarding all pre-ratification, Ratification Day, and post-ratification processes and procedures included in the Community Approval Law and these Rules and Procedures.	83. The Ratification Officer is responsible for determining the outcome of any written complaints made to them by an Eligible Voter regarding all pre-ratification, Ratification Day, and post-ratification processes and procedures included in the Community Approval Law and these Rules and Procedures.
84. A complaint may be made at any time during the ratification process, but no later than 48 hours following the date of the Ratification Vote.	84. A written complaint may be made to the Ratification Officer at any time during the ratification process, but no later than two (2) days following the date of the Ratification Vote.
85. Any complaint made shall be decided by the Ratification Officer within 24 hours of receiving the complaint.	85. Any complaint made shall be decided by the Ratification Officer within five (5) days after receiving the complaint.
86. Any decision made by the Ratification Officer may be appealed to the Appeal Board, as set out in Part 11 of these Rules and Procedures.	86. Any decision made by the Ratification Officer may be appealed to the Appeal Body, as set out in Part 11 of these Rules and Procedures.
87. Where an appeal has been submitted to the Appeal Board, and the Appeal Board is hearing the appeal, during the period that the appeal is being heard, and until a decision by the Appeal Board is rendered, the Proposed Document will neither be declared approved nor rejected.	87. Where an appeal has been submitted to the Appeal Body, and the Appeal Body is hearing the appeal, during the period that the appeal is being heard, and until a decision by the Appeal Body is rendered, the Proposed Document will neither be declared approved nor rejected.

Part 11 – Appeals

Original	Amendments
88. The Appeal Board, established under the Appeal Board Law, shall oversee and administer, in accordance with the provisions of the Appeal Board Law and any associated	88. The Appeal Body, established under the Appeal Body Law, shall oversee and administer, in accordance with the provisions of the Appeal Body Law and any associated

rules, procedures, or policies, the Community Approval Law and these Rules and Procedures, as it relates to all Community Approval Law-related appeals.	rules, procedures, or policies, the Community Approval Law and these Rules and Procedures, as it relates to all Community Approval Law-related appeals.
89. An Eligible Voter who participated in the Ratification Vote, may file an appeal to the Appeal Board if the person has reasonable grounds for believing that:	89. An Eligible Voter who participated in the Ratification Vote, may file an appeal to the Appeal Body if the person has reasonable grounds for believing that:
91. An application fee shall be required for each application filed with the Appeal Board, and shall be paid to BHFN at the band office on filing the application for appeal. Where the Appeal Board allows an appeal, the application fee will be returned to the Appellant.	This section was deleted.
92. For greater clarity, where a complaint is dismissed by the Appeal Board, the application fee will be non-returnable. 93. In accordance with Section 91, the application fee shall be set at fifty dollars (\$50.00 CAD), and shall be in the form of cash, debit, electronic transfer, money order, or certified cheque, payable to Beaverhouse First Nation.	91. For greater clarity, the time set out in section 90, is inclusive of any complaint made to the Ratification Officer, following the date of the Ratification Vote, and subsequent decision made by the Ratification Officer, as set out in sections 83-85.
94. For greater clarity, all monies received, as outlined in Section 93, shall be placed into a BHFN bank account for the purposes of supporting the Appeal Board.	92. For greater clarity, all documents filed in accordance with section 90, shall constitute and form the record for the purpose of the Appeal Body rendering a decision.
95. The Ratification Officer may participate in the appeal process as may be determined by the Appeal Board.	93. The Ratification Officer may participate in the appeal process as may be determined by the Appeal Body.
96. If the material submitted by the Appellant is not sufficient to decide the validity or the grounds of the appeal, the Appeal Board will dismiss the appeal.	94. If the material submitted by the Appellant is not sufficient to decide the validity or the grounds of the appeal, the Appeal Body will dismiss the appeal.
97. For greater clarity, if the Band Manager finds an application to be lacking in completion, the Band Manager will contact the Appellant and allow them the opportunity to complete the application and resubmit it for consideration by the Appeal Board, as long as the application is resubmitted within the initial twenty-one (21) days noted in Section 90.	95. For greater clarity, if the Band Manager finds an application to be lacking in completion, the Band Manager will contact the Appellant and allow them the opportunity to complete the application and resubmit it for consideration by the Appeal Body, as long as the application is resubmitted within the initial twenty-one (21) days noted in section 90.
98. Subject to Section 97, the Appeal Board may allow an appeal and recommend to the Band Manager that a new vote take place.	96. Subject to section 95, the Appeal Body may allow an appeal and recommend to the Band Manager that a new vote take place.

99. For greater clarity, where the Appeal Board allows an appeal, as set out in Section 98, the Band Manager or designate, will recommend to Council that a new vote take place.	97. For greater clarity, where the Appeal Body allows an appeal, as set out in section 96, the Band Manager or designate, will recommend to Council that a new vote take place.
100. Based on recommendations by the Band Manager, as set out in Section 99, where Council agrees that a new vote will take place, Council will approve by BCR a new Ratification Day, in accordance with Part 3 of the Community Approval Law and Section 9 of these Rules and Procedures.	98. Based on recommendations by the Band Manager, as set out in section 97, where Council agrees that a new vote will take place, Council will approve by BCR a new Ratification Day, in accordance with Part 3 of the Community Approval Law and section 9 of these Rules and Procedures.
101. The Appeal Board will dismiss the appeal if it is of the opinion that:	99. The Appeal Body will dismiss the appeal if it is of the opinion that:
102. The Appeal Board shall make a decision, with respect to an appeal within ten (10) days of receiving the application and supporting documentation, or following the conclusion of an oral hearing, whichever is later.	100. The Appeal Body shall make a decision, with respect to an appeal within ten (10) days of receiving the application and supporting documentation, or following the conclusion of an oral hearing, whichever is later.
This section was not in the original version.	101. Where the Appeal Body cannot make a decision within the timeline set out in section 100, the Appeal Body shall inform the Appellant(s) and any other individual involved in the matter in writing, as soon as is practicable, and shall provide a reasonable timeline for making the decision.
103. Any decision of the Appeal Board rendered pursuant to Section 102 shall be given in writing to the Appellant, the Ratification Officer, the Band Manager, and any other individual involved in the matter, with substantive reasons to support its decision.	102. Any decision of the Appeal Body rendered pursuant to sections 100 or 101 shall be given in writing to the Appellant, the Ratification Officer, the Band Manager, and any other individual involved in the matter, with substantive reasons to support its decision.

Part 12 – Amendments

Original	Amendments
104. Technical amendments to the Naaknige may be made at the direction of the Band Manager or Chief and Council, without a requirement for the Naaknige to be re-presented to Members for a Ratification Vote.	103. Technical amendments to the Naaknige or a BHFN naaknige may be made at the direction of the Band Manager or Council, without a requirement for the Naaknige or a BHFN naaknige to be re-presented to Members for a Ratification Vote and shall be approved by passing a BCR.

<p>105. Where the Band Manager proposes a substantive amendment to the Naaknige, the Band Manager will table the proposal for the amendment, in writing, to Council.</p>	<p>104. Where the Band Manager proposes a substantive amendment to the Naaknige or a BHFN naaknige, the Band Manager will table the proposal for the amendment, in writing, to Council.</p>
<p>106. The procedure for doing so, shall be as follows:</p> <ul style="list-style-type: none"> (a) a notice of review shall be added to the agenda of a duly called Council Meeting. (b) Council shall be provided with a copy of the Community Approval Law in force at the time, for their review. (c) at the following or a future Council Meeting, a motion shall be put forward to either accept or amend the Community Approval Law. (d) if the proposed amendment to the Community Approval Law is accepted, a BCR shall be signed to reflect that decision. (e) if the Community Approval Law is to be amended, Council shall decide the method of revision: designate an individual(s) or Council as a whole to amend the Community Approval Law based on the proposal put forward by the Band Manager. (f) the amended copy of the Community Approval Law shall be put forward to a vote by the Members upon Council approving the amended Community Approval Law in draft. Once approved by Members, a BCR shall be signed by Council to reflect this approval. 	<p>105. The procedure for doing so, shall be as follows:</p> <ul style="list-style-type: none"> (a) a notice of review shall be added to the agenda of a duly called Council meeting; (b) Council shall be provided with a copy of the Community Approval Law, the BHFN naaknige, if applicable, and these Rules and Procedures, as are in force at the time, for their review; (c) at the following or a future Council meeting, a motion shall be put forward to either accept or amend the proposed amendment to the Community Approval Law or the BHFN naaknige; (d) if the proposed amendment to the Community Approval Law or the BHFN naaknige is accepted, a BCR shall be signed to reflect that decision; (e) if the Community Approval Law or the BHFN naaknige is to be amended, Council shall decide the method of revision: designate an individual(s) or Council as a whole to amend the Community Approval Law or the BHFN naaknige, based on the proposal put forward by the Band Manager; and (f) the amended copy of the BHFN naaknige shall be put forward to a vote by the Members upon Council approving the amended BHFN naaknige in draft. Once

	approved by Members, a BCR shall be signed by Council to reflect this approval.
This section was not in the original version.	106. For greater clarity, any substantive amendment to the Community Approval Law, shall be approved by Council by way of BCR, as set out in section 4.5 of the Community Approval Law.

Part 13 – Certification

Original	Amendment
110. If the Proposed Document before the Members is approved, upon receipt of the Ratification Officer Certification (Form 8) and twenty-two (22) days have passed without an appeal, Chief and Council shall approve and sign, by way of BCR (Form 9), four (4) copies of the naaknige and provide them to the Band Manager for safe keeping and posting to the Kina naaknigewnan teg, as well as the First Nations Gazette, in accordance with its policies, as amended from time to time.	110. If the Proposed Document before the Members is approved, upon receipt of the Ratification Officer Certification (Form H) and twenty-two (22) days have passed without an appeal, Council shall approve and sign, by way of BCR (Form I), four (4) copies of the approved Proposed Document and provide them to the Band Manager for safe keeping and posting to the public law registry, as well as may post the approved Proposed Document to the First Nations Gazette, in accordance with its policies, as amended from time to time.
111. For greater certainty, where an appeal occurs, as set out in these Rules and Procedures, and is dismissed by the Appeal Board, the Proposed Document will be approved in accordance with Section 110, whereby the twenty-two (22) days have passed since the Ratification Vote, or one (1) day following receipt of the written decision of the Appeal Board, whichever comes first.	111. For greater certainty, where an appeal occurs, as set out in these Rules and Procedures, and is dismissed by the Appeal Body, the Proposed Document will be approved in accordance with section 110, whereby twenty-two (22) days have passed since the Ratification Vote or one (1) day has passed after a decision on an appeal has been rendered, whichever date is later.

Part 14 – Coming into Force

Original	Amendments
112. These Rules and Procedures will come into force on the _____ day of _____, 20____ after the <i>Community Approval Process</i> has been made naaknige by way of Band Council Resolution.	112. These Rules and Procedures will come into force on the <u>14</u> day of <u>January</u> , <u>2025</u> after the <i>Community Approval Process</i> has been made naaknige by way of Band Council Resolution.

Amendments to the BHFN Community Approval Process Rules and Procedures Forms

Form 1: Council Resolution

Original	Amendments
FORM 1: COUNCIL RESOLUTION	FORM A: COUNCIL RESOLUTION
<p>The Chief and Council of BHFN, pursuant to the Community Approval Process and the associated rules and procedures, do hereby resolve to:</p> <ol style="list-style-type: none"> 1. Direct that a vote to determine if the Members approve of the <i>(Proposed Document)</i>, be held in accordance with the Community Approval Process and the associated rules and procedures; 2. Confirm the ballot question in the form attached as Form 2, Ballot Question; 	<p>The Council of BHFN, pursuant to the Community Approval Process and the associated rules and procedures, do hereby resolve to:</p> <ol style="list-style-type: none"> 1. Direct that a vote to determine if the Members approve of the <i>(Proposed Document)</i>, be held in accordance with the Community Approval Process and the associated rules and procedures; 2. Confirm the ballot question in the form annexed as Form B, Ballot Question;

Form 2: Ballot Question

Original	Amendments
FORM 2: BALLOT QUESTION	FORM B: BALLOT QUESTION
Mark this Ballot by placing an “X” or check mark (✓) in one of the following boxes:	Mark this Ballow by placing an “X” or check mark (✓) in one of the above boxes.

Form 3: Appointment of Ratification Officer/Deputy Ratification Officer/Interpreter and Oath of Office

Original	Amendments
FORM 3: APPOINTMENT OF RATIFICATION OFFICER / DEPUTY RATIFICATION OFFICER / INTERPRETER AND OATH OF OFFICE	FORM C: APPOINTMENT OF RATIFICATION OFFICER / DEPUTY RATIFICATION OFFICER / INTERPRETER AND OATH OF OFFICE
<p>I, _____ <i>(name)</i> _____, of _____ <i>(address)</i> _____, appointed under the BHFN <i>Community Approval Process</i>, to carry out the Ratification Vote of the <i>(Proposed Document)</i>, to be held on the ____ day of <i>(month)</i>, 20__, accept the position of <i>(Ratification Officer / Interpreter / Deputy Ratification Officer)</i> and agree to:</p>	<p>I, _____ <i>(name)</i> _____, of _____ <i>(address)</i> _____, appointed under the BHFN <i>Community Approval Process</i>, to carry out the Ratification Vote of the <i>(Proposed Document)</i>, to be held on the ____ day of <i>(month)</i>, 20__, accept the position of <i>(Ratification Officer / Deputy Ratification Officer / Interpreter)</i> and agree to:</p>

Form 4: Notice of Vote

Original	Amendments
FORM 4: NOTICE OF VOTE	FORM D: NOTICE OF VOTE

TAKE NOTICE that a Ratification Vote will be held pursuant to BHFN Community Approval Law and the rules and procedures on <u>Day, Month, Year</u> , in order to determine if Eligible Voters approve the <i>(Proposed Document)</i> .	TAKE NOTICE that a Ratification Vote will be held pursuant to the BHFN Community Approval Law and the rules and procedures on <u>Day, Month, Year</u> , in order to determine if Eligible Voters approve the <i>(Proposed Document)</i> .
AND FURTHER TAKE NOTICE that all Beaverhouse First Nation Members 18 years of age or over, as of the date of the Ratification Vote, are eligible to vote by electronic ballot or in-person.	AND FURTHER TAKE NOTICE that all Beaverhouse First Nation Members 18 years of age or over, as of the date of the Ratification Vote, are eligible to vote by electronic ballot or in-person. The voters list is posted for public viewing at the Administration Building and on the BHFN Members-only website.
To vote electronically, an Eligible Voter must register with the Electronic Voting Service Provider with their own, separate, email address. A link to register can be found here: <i>(include link to Electronic Voting Service Provider)</i> . If an Eligible Voter forgets their password, to obtain a new online password for electronic voting, an Eligible Voter should select the “forgot password” link on the Electronic Voting Service Provider’s website and follow the steps to reset the password. If an Eligible Voter has any questions regarding electronic voting, the following individuals may be contacted:	To vote electronically, an Eligible Voter must register with the Electronic Voting Service Provider with their own, separate, email address. A link to register can be found here: <i>(include link to Electronic Voting Service Provider)</i> . A guide to registering for electronic voting is appended to this Notice of Vote <i>(if applicable)</i> . If an Eligible Voter forgets their password, to obtain a new online password for electronic voting, an Eligible Voter should select the “forgot password” link on the Electronic Voting Service Provider’s website and follow the steps to reset the password. If an Eligible Voter has any questions regarding electronic voting, the following individuals may be contacted:

Form 5: Declaration of Ratification Officer, Electronic Ballots

Original	Amendments
FORM 5: DECLARATION OF RATIFICATION OFFICER, ELECTRONIC BALLOTS	FORM E: DECLARATION OF RATIFICATION OFFICER, ELECTRONIC BALLOTS

Form 6: Objections

Original	Amendments
FORM 6: OBJECTIONS	FORM F: OBJECTIONS

Form 7: Statement as to Voting Results

Original	Amendments
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FORM 7: STATEMENT AS TO VOTING RESULTS	FORM G: STATEMENT AS TO VOTING RESULTS
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Form 8: Ratification Officer Certification

Original	Amendments
FORM 8: RATIFICATION OFFICER CERTIFICATION	FORM H: RATIFICATION OFFICER CERTIFICATION

Form 9: Band Council Resolution

Original	Amendments
FORM 9: BAND COUNCIL RESOLUTION	FORM I: BAND COUNCIL RESOLUTION

Form 10: Declaration of Destruction of Ballots & Ratification Material

Original	Amendments
FORM 10: DECLARATION OF DESTRUCTION OF BALLOTS & RATIFICATION MATERIAL	FORM J: DECLARATION OF DESTRUCTION OF BALLOTS & RATIFICATION MATERIAL